



VILLAGE OF BRONXVILLE

200 Pondfield Road

Bronxville, NY 10708

Tel: (914) 337-6500 Fax: (914) 337-2683

Email: villageadmin@vobny.com

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: Records Access Officer

I HEREBY APPLY TO THE RECORDS ACCESS OFFICER TO INSPECT THE FOLLOWING RECORD: **If requesting video footage please provide a thumb drive with at least 8gb of available storage.**

Name (Print)	Signature	Date
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Mailing Address

Phone Number	Email Address
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Representing (If Applicable) (Please Print)

FOR DEPARTMENTAL USE ONLY

☐ APPROVED

DENIED (For the Reason(s) Checked Below)

- ☐ Confidential Disclosure
- ☐ Part of Investigatory Files
- ☐ Unwarranted Invasion of Personal Privacy
- ☐ Records of which this Agency is Legal Custodian Cannot be Found
- ☐ Record is not Maintained by this Agency
- ☐ Exempted by Statute other than the Freedom of Information Act
- ☐ Other (specify) _____

Signature	Title	Date
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NOTICE: You have a right to appeal a denial of this application to the Records Access Appeals Officer of the Village, the Village Attorney, who must fully explain the reasons for such denial in writing within ten (10) days of receipt of an appeal.

I Hereby Appeal: _____
Signature Date