



## APPLICATION FOR USE OF RECREATION FACILITIES

Fill out this application and return it to the Village Administrator, 200 Pondfield Road, Bronxville, NY 10708 (or fax to: 914-337-2683). A reservation confirmation will be mailed upon approval by the Village Administrator. This application is issued subject to the rules and regulations of the Village Code of the Village of Bronxville and is binding upon all members of your group.

1. Application on behalf of \_\_\_\_\_  
Name of Group
2. By \_\_\_\_\_ Signature \_\_\_\_\_  
(Individual Responsible for Application)
3. Address \_\_\_\_\_
4. Daytime Phone \_\_\_\_\_ Home Phone \_\_\_\_\_
5. E-mail \_\_\_\_\_
6. Facility Requested \_\_\_\_\_
7. Purpose of Event \_\_\_\_\_
8. Approximate Number of Participants \_\_\_\_\_
9. Day & Date Requested \_\_\_\_\_  
(If you are requesting numerous dates, please attach)
10. Time Requested \_\_\_\_AM \_\_\_\_PM to \_\_\_\_AM \_\_\_\_PM

Comments by Village Administrator:

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Date \_\_\_\_\_

Reservation No. \_\_\_\_\_

## RULES AND REGULATIONS GOVERNING RECREATION FACILITIES

1. Organizations or organized groups desiring exclusive use of a park or recreation area or a substantial portion thereof shall apply to the Village Administrator.
2. An organization or organized group that has been given permission exclusively to use a park or recreation area shall insure that grounds are left in a clean and orderly condition after use has concluded, and shall be held fully responsible for any damage incurred to the property, which is attributable to its use.
3. Organizations or organized groups using park or recreation areas may be required to furnish public liability insurance satisfactory to the Village Attorney.
4. No motorized vehicle, except a Village or emergency vehicle, shall be allowed or permitted on any park sidewalk, walkway or trail maintained for pedestrians or on any grass area of any park other than areas designated for parking.
5. No person may bring into or possess any alcoholic beverages in a Village owned park or recreation area.
6. No organization, group or individual may display, advertise or sell any article of a commercial or private nature, or permit the same by any co-sponsoring groups without the written permission of the Village Administrator.
7. No admission fee or other charge may be imposed on participants attending any function for which a facility has been reserved without the written permission of the Village Administrator.