

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF BRONXVILLE HELD DECEMBER 10, 2018  
AT THE VILLAGE HALL, 200 PONDFIELD ROAD, BRONXVILLE, N.Y.**

<b>PRESENT:</b>	Mary C. Marvin	Mayor
	Randolph Mayer	Trustee
	William H. Barton	Trustee
	Mark Wood	Trustee

<b>ALSO PRESENT:</b>	James Palmer	Village Administrator
	Amanda Brosy	Village Attorney

<b>EXCUSED:</b>	Robert S. Underhill	Deputy Mayor
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**WORK SESSION & EXECUTIVE SESSION**

At 6:30pm on motion by Trustee Barton, seconded by Trustee Mayer, the Village Board convened a Work Session. Alan Kassay of O'Connor Davies provided the Village Board copies of the 2017-18 audited financial statements. He explained the financial highlights to the Board and the principal changes from the 17-18 budgeted various and expenses to actual. Village Consulting Engineer Paul Pelusio provided the Village Board copies of the draft schematic drawings of the new DPW building. The Village Board agreed to have the Engineer proceed with the final design.

At 7:45pm on motion of Trustee Mayer, seconded by Trustee Wood, the Village Board closed the Work Session and entered into Executive Session.

At 8:00pm, on a motion of Trustee Wood, seconded by Trustee Barton, the Executive Session was closed.

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At 8:03pm, Mayor Mary Marvin re-opened the Regular Meeting of the Board of Trustees.

Mayor Marvin introduced Gordon Burrows, County Legislature 15<sup>th</sup> District. Legislature Burrows gave a detailed update on the County budget vote which took place today. The County budget is 1.94 billion with a 2% tax hike.

**MAYOR'S REPORT**

Mayor Mary Marvin, gave a brief report on what she has been working on. She announced that the Village has retained its AAA rating after our most recent audit.

**VILLAGE ADMINISTRATOR**

James Palmer, Village Administrator, gave a brief report on what he has been working on. He also announced that the audit report will be available on the Village website tomorrow under Treasury.

**APPROVAL OF MINUTES**

On motion of Trustee Wood, seconded by Trustee Mayer, the Board approved the minutes of the following meetings:

- Work Session and Regular Meeting of November 13, 2018
- Special Meeting of November 13, 2018

**NEW BUSINESS**

**A. RESOLUTION** – Agreement with J. Robert Folchetti for Parkway Road Municipal Parking Lot Restoration

On motion of Trustee Mayer, seconded by Trustee Wood, the following resolution was unanimously approved:

**WHEREAS**, J. Robert Folchetti and Associates have successfully completed consulting engineering services for various other Village projects; and

**WHEREAS**, J. Robert Folchetti and Associates have the expertise to perform the design work required for the restoration of the Avalon Lot at a competitive price;

**NOW THEREFORE, BE IT RESOLVED:**

That the Village Board of Trustees hereby authorize the Village Administrator and/or Mayor to retain the services of J. Robert Folchetti and Associates pursuant to the terms identified in their proposal dated November 8, 2018.

**B. RESOLUTION – Board of Trustees Meeting Calendar for 2019**

On motion of Trustee Barton, seconded by Trustee Wood, the following resolution was unanimously approved:

**2019 Board of Trustees  
Meeting Calendar**

Monday, January 14, 2019  
Monday, February 11, 2019  
Monday, March 11, 2019  
Monday, April 8, 2019  
Monday, May 13, 2019  
Monday, June 10, 2019  
Monday July 8, 2019  
Monday, September 9, 2019  
Tuesday, October 15, 2019  
Tuesday, November 12, 2019  
Monday, December 9, 2019

**C. RESOLUTION – Authorizing Village Administrator to Engage Services of Brown & Weinraub in Conjunction with Other Municipalities**

On motion of Trustee Barton, seconded by Trustee Mayer, the following resolution was unanimously approved:

**WHEREAS**, many communities utilize a sewer fee based on water consumption data to accurately and equitably charge property owners for the cost of sewer infrastructure improvements; and

**WHEREAS**, the Village has been working with our neighboring communities to petition the State to authorize the release of water consumption data maintained by the private utility provider serving much of lower Westchester; and

**WHEREAS**, in 2018, the Legislature and Governor approved legislation allowing communities to access the consumption data;

**NOW THEREFORE, BE IT RESOLVED:**

That the Village Board of Trustees authorizes the Village Administrator to retain the services of Brown and Weinraub and to share in the costs of the creation of an agreement between the communities and Suez for the purposes of obtaining the water consumption data.

**D. RESOLUTION – Authorizing Execution of Agreement with Westchester County for Records Access**

On motion of Trustee Wood, seconded by Trustee Barton, the following resolution was unanimously approved:

**WHEREAS**, the Westchester County Clerk’s Office maintains an online database for land records and legal files; and

**WHEREAS**, the online database would be very useful to the administrative offices of the Village;

**NOW THEREFORE, BE IT RESOLVED:**

That the Village Board of Trustees hereby authorize the Village Administrator and/or Mayor to execute the necessary IMA with the County of Westchester so the Village can access the online records management system maintained by the County.

**E. RESOLUTION – Retaining PKF – O’Connor Davies for Cyber Risk Management Services**

This resolution was tabled for future discussion.

**F. RESOLUTION – Accepting WIIA Grant Award for Continued Sanitary Sewer Improvements**

On motion of Trustee Barton, seconded by Trustee Mayer, the following resolution was unanimously approved:

**WHEREAS** the Village of Bronxville is desirous of continuing sanitary sewer upgrades as needed, throughout the Village, and

**WHEREAS**, the NYS Environmental Facilities Corporation awarded the Village of Bronxville \$440,000 for Phase 2 Sanitary Sewer Cleaning, Lining, and Manhole Rehabilitation, as Project No C3-5372-01-00,

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes the Village Administrator to take administrative actions necessary to accept this grant, and execute requisite documentation as needed.

**TRUSTEE COMMENTS**

Mayor Marvin reminded residents that the Fire Board Election is tomorrow. Polls will be open from 2pm to 9pm.

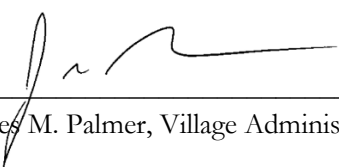
No Trustee Comments

**PUBLIC COMMENTS**

Sean Abbott, of the Bronxville Surrealist, made a few comments. The meeting was abruptly adjourned at 8:58pm on motion by Trustee Wood, seconded by Trustee Barton due to the disruptive behavior of Mr. Abbott and the Village Board’s inability to conduct their meeting as a lawful legislative body.

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The next Village Board of Trustees Regular Meeting is scheduled for January 14, 2019.

  
James M. Palmer, Village Administrator