



## Village of Bronxville – Building Department

200 Pondfield Road, Bronxville, NY 10708

Telephone: (914) 337-7338

### Renewal Application for Sidewalk Café Special Permit

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**\$250.00 Renewal fee plus and updated insurance certificate to be submitted with this application**

The undersigned requests that an annual renewal of special permit to conduct a Sidewalk Cafe as described herein be issued. Such cafe shall be operated in accordance with Village requirements contained in Section 310-42.E of the Village Code.

**RESTAURANT NAME:** \_\_\_\_\_

**CAFE LOCATION :** \_\_\_\_\_

**APPLICANT NAME:** \_\_\_\_\_

**APPLICANT ADDRESS:** \_\_\_\_\_

**CITY/ STATE/ ZIP:** \_\_\_\_\_

**APPLICANT TELEPHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

Total Number of Tables: \_\_\_\_\_

Total Number of Seats: \_\_\_\_\_

**NOTE THIS PERMIT MUST BE RENEWED ANNUALLY, PERMIT HOLDER TO SUBMIT UPDATED CERTIFICATE OF INSURANCE AND ANNUAL FEE OF \$250**

Operation of the Sidewalk Cafe to be in accordance with the requirements of Section 310-42.E of the Village Code a copy of these requirements has been attached for your reference.

The term of the special permit is for one (1) year, Sidewalk cafe operations must cease between December 1 and February 29th. As per Section 310-42.E(6) the Board has allowed the applicant to renew the special permit annually without Planning Board approval upon submission of the annual fee \$250 and insurance certificate.

#### **SIDEWALK CAFE**

A portion of an eating or drinking establishment located on a public sidewalk that provides waiter or waitress service to patrons. The space on the sidewalk typically contains readily removable tables, chairs, railings, waiter stations, etc. For the purposes of this special permit, "readily removable" shall mean that no object or fixture which is part of the sidewalk cafe shall be leaded, cemented, nailed, bolted, power riveted, screwed in or affixed, even in a temporary manner, to either the sidewalk on which it is placed, to the building or to any other structure it abuts.

(3) Specific standards for sidewalk cafes.

(a) The space shall be open to the sky, except that a retractable awning or table umbrellas may be permitted subject to review and approval by the Design Review Committee.

**SEE REVERSE FOR ADDITIONAL CONDITIONS AND SIGNATURE**

(b) All damages and liabilities sustained in relation to the use and location of the sidewalk cafe shall be the responsibility of the cafe owner.

(c) At minimum the sidewalk cafe shall leave a five-foot-wide clear path free of all obstructions in order to allow for adequate pedestrian movement. This minimum distance shall be measured from the portion of the sidewalk cafe frontage which is nearest either the curb or nearest obstruction. Parking meters, traffic signs and trees which have gratings flush to grade, without fences or guards, shall not count as obstructions.

(d) The area used for a sidewalk cafe shall not exceed the frontage of the accompanying restaurant use.

(e) All awnings or umbrellas shall be adequately secured, retractable and made of a noncombustible frame covered with a flameproofed canvas or cloth, slow burning plastic or other equivalent material, but not including glass. At no point shall the height of the awning be lower than seven feet from the floor of the sidewalk cafe unless otherwise approved by the Design Review Committee. The valance of the awning shall not exceed 12 inches in height. Awnings or umbrellas may overhang no more than 12 inches into the five feet of clear path, as provided in Subsection E(3)(c) of this section.

(f) No structure or enclosure to accommodate the storage of garbage may be erected or placed adjacent to or separate from the sidewalk cafe on the public right-of-way.

(g) No signs are permitted on sidewalk umbrellas. All other signage is subject to the regulations in § 310-23 of this chapter.

(h) Musical instruments or sound reproduction devices shall not be operated or used within a sidewalk cafe area for any purpose.

(i) All planters, railings and fences as part of sidewalk cafe shall be self-supporting. In order to maximize visual access, the height of the railing or planter, including the vegetation within, shall not be higher than 30 inches. All materials, aside from planters, shall be removed from the sidewalk during those off-season periods when the sidewalk cafe ceases operation. If not removed, a planter may be placed with its longest side against the wall of the accompanying restaurant, provided that such planter does not obstruct any egress from the building.

(j) All objects other than planters shall be removed during that period of the year when the sidewalk cafe ceases operation or at least between December 1 and February 28.

(4) Length of special permit. Permits issued for sidewalk cafes shall be for a period of no more than one year and may be renewed annually. Special permits for sidewalk cafes shall be subject to payment of applicable fees as determined by the Village.

(5) Insurance requirements. The applicant shall show liability coverage in the amount determined by the Village, with such insurance to be maintained for the full duration of the special permit

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only							
Date Received	Application No.	Section	Block	Lot	Permit #	Fee Paid	Date Approved

**SEE REVERSE FOR ADDITIONAL CONDITIONS AND SIGNAURE**