



Village of Bronxville – Building Department

200 Pondfield Road, Bronxville, NY 10708

Telephone: (914) 337-7338 Fax: (914) 337-2683

Application for Certificate of Occupancy for New or Altered Buildings

Page 1 of 2

Property Information:

House No. _____ Street Name _____ Sec _____ Bl _____ Lot _____

Property Owner: First Name _____ Last Name _____ Middle Initial _____

Mailing Address _____

City _____ State _____ Zip _____ - _____

Telephone: Office (_____) _____ Home (_____) _____

Building Permit No.: _____ Application No.: _____

SUBMISSION REQUIREMENTS

- ☐ If any electrical work was performed with the work included under this building permit a certificate of approval from the New York Board of Fire Underwriters must be submitted with this application.
- ☐ If the work included under this building permit included any enlargement or extension of an existing building or the construction of a new building or swimming pool an updated land survey showing the new construction must be submitted with this application.

FEE SCHEDULE

1 or 2 family:	\$ 125.00
Multiple Family:	\$ 125.00/family or unit
Commercial:	\$ 200.00/floor incl. basement
Industrial	\$ 275.00/floor
Temporary C.O.:	Same as above listed fee for each 30 day extension

Detailed Description of Work:

Office Use Only

Date Received	Application No.	Section	Block	Lot	Permit #	Fee Paid	Date Approved
Electrical Certification Rec'd		<input type="checkbox"/> Yes	<input type="checkbox"/> Not Req'd	Land Survey Received		<input type="checkbox"/> Yes	<input type="checkbox"/> Not Req'd



Village of Bronxville – Building Department

200 Pondfield Road, Bronxville, NY 10708

Telephone: (914) 337-7338 Fax: (914) 337-2683

Application for Certificate of Occupancy for New or Altered Buildings

Page 2 of 2

STATE OF NEW YORK

COUNTY OF WESTCHESTER

_____, being duly sworn, deposes and says that:
(Print name of individual signing application)

1. **(He) / (She)** is _____ A licensed NYS engineer, Number: _____
(Indicate) _____ A licensed NYS architect, Number: _____
_____ The superintendent of construction, qualified by education and
experience
_____ Other (Specify) _____
2. **(He) / (She)** is duly authorized to make and file this application; and
(Indicate)
3. To the best of **(His) / (Her)** knowledge the work performed under permit granted by the Super-
(Indicate)
intendent of Buildings has been completed in accordance with the approved plans and
specifications and in accordance with the New York State Uniform Fire Prevention Code, The
Village of Bronxville Code of 1981 and all other regulations governing building construction.

(Applicant's Signature)

Date: _____

Subscribed and sworn to before me

this _____ day of _____, 20____

(Notary Public)



VILLAGE OF BRONXVILLE AFFIDAVIT OF FINAL COST

200 Pondfield Road
Bronxville, NY 10708

Phone: (914) 337-7338
www.VillageofBronxville.com

Property address: _____

Property Owner(s): _____

Applicant (if different from owner): _____

Owner mailing address: _____

Building Permit #: _____ Date Issued: _____

This affidavit is herewith submitted for the issuance of a Certificate of Occupancy/Compliance for the structure cited in conjunction with the above referenced permits and related documents on file in the Building and Planning Department.

STATE OF New York)
COUNTY OF Westchester) ss:

I, _____ being duly sworn, depose and say that:
(print name of individual signing application)

1. I am the owner of the subject property or a representative, duly authorized to make and file this application.
2. The estimated cost of construction provided in the Building Permit Application for the referenced improvements was \$_____; that the actual cost of construction for the referenced improvement was \$_____; and that I understand that the fees for the cost of construction in excess of that stated in the Building Permit Application must be paid upon submission of this form to the Building Department before a CO can be issued.
3. The structure has been erected in accordance with the plans filed with and approved by the Building Department and in accordance with the requirements of the New York State Uniform Fire Prevention and Building Code and any and all applicable codes of the Village of Bronxville.

(Signature of owner/applicant)

Sworn to before me this _____ day of _____, 20_____

(Signature of Notary Public)

Note: Estimated cost is rounded up to the nearest thousand. Cost for the work described in the Building Permit Application includes the cost of all construction and other work done in connection therewith, exclusive of the cost of land. If the final cost is less than the estimated cost stated in the Building Permit Application, no portion of the fee paid upon the filing of the application will be refunded.