



Village of Bronxville – Parking Violations

200 Pondfield Road, Bronxville, NY 10708 (914) 337-2024

Application for Resident Reserved Parking

LOWER KENSINGTON GARAGE – MONTHLY FEE \$120.00

First Name: _____ Middle Initial: _____ Last Name: _____

Home Address: _____

City _____ State _____ Zip _____

Telephone: Home (____) _____ Office: (____) _____

Email Address: _____

Vehicle Information

Please do not forget to enclose a current copy of your registration with this application.

Plate Number _____ Vehicle Owner _____ Registration State _____

I hereby apply for a reserved resident parking space in the Village parking lot designated above. I understand that:

1. The space for which I am applying may be issued to and used only by Village residents. Only one such space may be issued per dwelling unit (apartment or single-family house). The space is not transferable except to a different vehicle used by me or a co-resident of my dwelling unit. If I personally cease to be a resident of Bronxville, the space will revert to the Village for reassignment in accordance with the official waiting list.
2. Reserved space permits may be issued only for vehicles that qualify for resident permits. Replacement of window decal is subject to the conditions above, must be accompanied by a \$5.00 fee, and recognizable fragments of the original reserved-space decal (if available).
3. Authorized use of a reserved space is indicated by a **valid decal keyed to the space occupied, glued** to the vehicle's rearmost, left side window (or a temporary three-day permit). Any failure to observe this regulation will result in the issuance of appropriate tickets. If the reserved space is to be used temporarily by a vehicle other than one bearing the reserved space decal, three-day permits for a replacement vehicle will be issued upon application to the Parking Office between 9:00 a.m. and 4:00 p.m.
4. **A reserved space will be valid for the period printed on the decal provided payment for space usage remains up to date. Payment for each space is due 15 days prior to 1st of the month of service.** For example payment for October space rental is due by September 15th. Payments will be accepted in advance for any number of months through the end of the village's fiscal year. Responsibility for timely payment rests with the permit holder. The Village **will not** notify permit holders of overdue payments. Furthermore, failure to pay before the 15th of the month prior to service will invalidate an existing permit and make its space available for immediate reassignment.
5. The Village is not an insurer and shall not be responsible or liable for fire, theft, accident, vandalism, loss, or damage to any vehicle or its contents while parked in any Village parking lot. **Nor is the Village responsible for flooding damage or snow removal.**

Signature: _____

Date _____

For Office Use Only:

Space/Permit No: _____ Payment Amount: _____ Payment Type: Check Cash/Recpt. No. _____

Cancellation Date: _____ Decal Control Number _____

You must notify the Village in writing 30 days prior to vacating a space. _____

Please initial here